

EDUCATION

Govt. Commerce College
Masters Of Business Administration(M.B.A)
Subject: Management
Passing Year: 2018
Result: 2nd division

Hathazari University College
Bachelor of Business studies (B.B.S)Pass
Department: Business
Duration: 3 years
Result: 2ndDivision
Passing year: 2015

Hathazari University College
Higher school Certificate
Year of passing: 2012
Result: GPA-2.60(Out of 5.00)

Fazlul Quader Chowdhury Adorsha High School
Secondary School Certificate
Year of passing :2010
Group: Commerce
Result :GPA-3.75(Out of 5.00)



WORK EXPERIENCE

- Sales Executive in Walton group of company (1/07/2018 – 30/03/2020)
- Sales Executive in RFL group of company (1/01/2017 – 30/04/2018)
- Accounts **executive AL BUSTAN UNITED LLC**
I look after focus software and vat work data entry and all types of invoice computer work.

Kazi Javed Bin Abdullah

Contact/MailingAddress:

P.O. BOX:796
Postal Code :117
Al-Wadi Al-Kabir
Sultanate of oman
Cell: +968-79593987
E-mail: kajirony.my25@gmail.com

SKILLS

PERSONAL INFORMATION

Father's Name:

Kazi Abdullaha Al Mamun

Mother's Name:

Shanara Begum

Permanent Address:

C/O:Anthi Kazir Bari,

Vill:WestGohira, Ward: #1,

P.O: Satter Gate-4343,

P.S: Raozan, Dist: Chattogram

Date of Birth: 7thJuly1994**Religion:** Islam**Marital Status:** married**Nationality:** Bangladeshi**Blood Group:** B+**Height:** 5'9"**Passport:** BT 0658150**Civil No-**125333155

CONTACT

PHONE:

+968-79593987

ADDRESS:

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Postal code:117

Al-Wadi Al Kabir

Sultanate of oman

EMAIL:

kajirony.my25@gmail.com

Objective

To build up a challenging career in an organization with a reputable company where the knowledge I have gained can be used effectively and efficiently and gives me a wide range of career development by measuring my ability.

Computer skill

Microsoft Office Applications.

(6 months) at Bangladesh education board

Internet Browsing.

Language skill

Bengali: Fluently Reading, Writing, Listening & Speaking.

English: Fluently Reading, Writing, Listening & Speaking.

Hindi:Fluently speaking

Self-assessment

- Excellent communication presentation skills.
- Team player who believes in knowledge sharing and collaboration.
- Self-motivated, confident, optimistic, and willing to take the challenge.
- Energetic, sincere, hardworking, and friendly as a person.
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Interest & Hobbies

Reading Books, Journals, Travelling, Computer & New Technology, Internet Browsing, etc.

Declaration

I certify that all information stated in this resume is true and complete to the best of my knowledge. I authorize the authority to verify the information provided in this resume.

Reference:

A.H.M TOFAIL

COUNTRY COORDINATOR

ISLAMI BANK BANGLADESHI LIMITD

Cell: 00968-92936880

