



MD NAIM KHAN

Mob: +974 – 72201019

Email- enterprisekhan00@gmail.com

Doha – Qatar

PERSONAL SUMMARY :

To obtain a challenging position in a reputed organization. Where I can utilize my experience and technical skills. I would like to be a part of a team and to make any contribution one that helps achieve the company s objectives as well as my own.

PERSONAL INFORMATION:

Date of Birth	:	01/07/1990
Nationality	:	Bangladesh
Gender	:	Male
Marital status	:	single
Qid NO	:	29005041000
Expiry date	:	02/10/2025
Languages known	:	English Arabic,& Hindi

WORK EXPERIENCE:

- **S.R Corporation in Bangladesh**
7 years 01/03/2018 - 31/07/2024
Position : Senior Operation Manager
- **Khan Enterprise(Own Bussines)**
3 Years

EDUCATIONAL QUALIFICATIONS :

- ✓ Higher Secondary School Certificate In Bangladesh -2009.
- ✓ Bachelor of Business Administration - State University of Bangladesh
Incomplete – (90/130 credit completed)

KEY SKILLS AND COMPETENCIES:

- ✓ Capable of working independently as well as collaboratively within a team.
- ✓ Exceptional listening and verbal communication skills.
- ✓ Confident with a strong ability to navigate challenging situations.
- ✓ Highly adaptable to new environments.
- ✓ Ms Office ,Excel Office,Power Point,Balance Sheet

DECLARATION :

I hereby declare that the details given above are true and correct to the best of my knowledge and belief.

MD NAIM KHAN



S.R Corporation

Govt. Approved First Class Contractor

Ref.No-SRC.HR/31.07.2024/0235

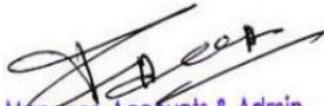
Date- 31-JUL-2024

TO WHOM IT MAY CONCERN

This is to certify that, **Mr. Md Naim Khan** (NID No: 8678815914) Son of Mr. Md Alauddin Khan worked as **Senior Operation Manager** in our company from **1st March 2018 to 31st July 2024** with our entire satisfaction. During his working period we found him a sincere, honest, hardworking, dedicated employee with a professional attitude. He is amiable in nature and character is well. We have no objection to allow him in any better position and have no liabilities in our company.

We wish him every success in life.

Sincerely,



Manager, Accounts & Admin
S.R Corporation

M M Ferdahous Hossen

Manager, Accounts & Admin

S.R Corporation

Niketon, Gulshan-1, Dhaka-1212



Corporate Office: House-117, Road-05, Block-B, Niketon, Gulshan-1, Dhaka-1212
Phone: 02-222289991, E-mail: srcld2018@gmail.com

**State Of Qatar
Residency Permit**



**دولة قطر
رخصة إقامة**

ID.No: 29005041000 الرقم الشخصي:
D.O.B: 01/07/1990 تاريخ الميلاد:
Expiry: 02/10/2025 الصلاحية:
بنغلاديش الجنسية:
Nationality: BANGLADESH
Occupation: (مستشار) بانواعة المهنة:
الإسم: محمد نعيم خان



Name: MD NAIM KHAN

Passport Number: A11317702 رقم جواز السفر:
Passport Expiry: 10/07/2028 تاريخ انتهاء الجواز:
Serial No: 30129005041000 الرقم المسلسل:
Residency Type: عمل نوع الرخصة:
Employer: نايس الواحد للمقاولات العامه المستقدم:

مدير عام الإدارة العامة للجوازات

General Director of the General
Directorate of Passports

توقيع حامل البطاقة

Holder's signature

