



## MD JAHIR HASSAN

### FOR THE POSITION OF

Accountant

#### PROFILE

- Father's Name: Abdul Ali Miah
- Mother's Name: Zarna Begum
- Date of birth: 28 Aug 1987.
- Marital Status: Married
- Height: 5 feet 7 inch
- Weight: 68 Kg
- Blood group: B+
- Nationality: Bangladeshi
- NID No- 1900094606
- Birth Certificate No. 19876722202005596
- Spouse Name: Tamanna Khan Dina

#### CONTACT

##### Present Address:

Umm Ghuwailina, Doha, Qatar.

##### Permanent Address:

590/A Sona bibi road, Darisonakada, Bandar, Narayanganj-1400.

##### E-mail:

[prothomalo007@gmail.com](mailto:prothomalo007@gmail.com)

##### Mobile:

00974 5592 5498  
01762038484 (W.app)  
01537564650

#### REFERENCE

##### 1. SYED ABU JAFAR SIDDIQUE

Group Finance Controller  
RANCON HOLDINGS LTD  
117, OLD AIRPORT ROAD,  
BIJOY SHARANI, TEJGAON,  
DHAKA-1215  
E-MAIL: jafar@rancon.com.bd

##### 2. MD JAMIL HASAN

WORK AT QATAR AIRWAYS  
DEPARTMENT OF QATAR AVIATION  
SERVICES  
QATAR AIRWAYS, DOHA, QATAR  
Mobile: 00974 5592 5498

#### ACCEPTED MONTHLY SALARY

QR. 3,000.00

## OBJECTIVE

Detail-oriented and results-driven accounting professional with extensive experience in financial reporting, budget management, and compliance. Skilled in analyzing financial data, streamlining processes, and maintaining accurate records to support informed decision-making and financial strategies. Proven ability to manage multiple projects simultaneously while adhering to deadlines and regulatory requirements. Adept at identifying inefficiencies and implementing solutions to enhance financial operations. Seeking an opportunity in a dynamic organization where I can apply my expertise in accounting to contribute to financial success and organizational growth.

## WORK EXPERIENCE

2007-2008	NATIONAL IDENTITY (ID) CARD PROJECT, NARAYANGANJ As a Proof Reader
2008-2010	FLORA TELECOM National Board of Revenue, Narayanganj As a project coordinator
2010-2012	SURUJ MIAH GROUP, DHAKA As a Asst. Admin Officer
2012-2016	KAY KRAFT As a Data Admin and Production (R&D)
2016-2018	Bangladesh Navy Dew High School, Narayanganj As a Executive (Admin Department)
2018-2021	AGE Collection, Dhaka As a HR Manager
2021-2023	Rancon Motorbikes Ltd. As a Jr. Executive (Finance Department)
2023 - Till Now	RDL Group As an Accounts Officer

## SKILLS

- Office program (Word, Excel, Power point, Access).
- Database Management • Documentation • Medical Assistant.

## EDUCATION

MBA 2010-2012	World University of Bangladesh Finance. CGPA – 3.00 out of 4.00
BBS 2005-2009	National University – (Govt. Tularam College & University) Economics Second Division (Grand Total Marks 615 out of 1400)
HSC 2002-2004	Narayanganj College (Dhaka Board) Business Studies CGPA- 3.20 out of 5.00
SSC 2000-2002	B.M Union High School (Dhaka Board) Science CGPA- 2.75 out of 5.00

In my previous role, I successfully supported an office of over 70 people. I have always had a natural ability to work well with people, help customers and mesh with office staff. I understand that good interpersonal skills allow for a more comfortable and cohesive office environment. I believe that after you have reviewed my application and resume you will see that I possess an excellent skill set which matches your requirements perfectly. If you have any further questions or require additional documentation, please feel free to contact me. Thank you for your time and consideration.