



IMTHIYAS I

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Summary:

Financial accountant with 6 years of experience in UAE and 10 years experience in India. Skilled in Accounting software's and MS-Office, able to design and improve accounting systems and processes for new business transactions. Detail-oriented and analytical, with a talent for problem-solving and effective communication.

Work Experience in UAE:

Senior Accountant. August 2023 to June 2024
Sai Flavours LLC, (Flahavan Trading). Ras Al Khaimah, U.A.E

- Accounts receivable, Accounts payable.
- Analysis for inventory and stock control.
- Payroll for the 50 employees.
- VAT Return and Analysis financial statements.
- Analysis Import purchase and export sales report.

Accountant. August 2015 to January 2016
Shbab Naif Trading LLC & Ghazi Mohammad Trading LLC, Dubai, U.A.E

- Analysis market price strategies for implement sales promotion.
- Sales improve and local purchasing new product.
- Training and guiding for sales man & sales woman.
- Account Payables and receivables, Purchase and sales register.

Accountant. November 2013 to July 2015
Daitona Contracting. Dubai, U.A.E
(Al Anfal Engineering Consultant, Ali bin Ali Real estate)

- Account payables, Account Receivables and Payroll of transactions.
- Purchases register and overhead reporting preparation.
- Project cost and expenditure report prepare.
- Finalization, Auditing and Reconciliation.

Accountant. October 2010 to October 2013
Al Ain National Transports Company & (Al Ain Ready mix) Al Ain, U.A.E

- Prepared report for budgets, payroll, and income and expenditure.
- Petty cash, purchase spare parts and Lubricants analysis.
- Performed such as documenting, photocopying, faxing and mailing.
- Payment and receipt voucher preparing submitted to Manager.

Computer Skills

Tally.
Peachtree
QuickBooks
Focus Software
Sage 300
SAP (knowledge)
MS Office – (Excel, Word)

Educational Qulification

MBA 2007-2009

Financial and Human Resource
management

B.com 2003-2006

Personal Details

Father Name : Ismath Batcha
Date of Birth : 16.06.1986
Sex : Male
Nationality : Indian
Religion : Muslim
Marital Status : Married
Passport No : P0618308

Visa Status

Visit visa : Entry Date
04.07.2025.

Work Experience in India:

Senior Sales Executive

January 2020 to July 2023

Pranav Jewellery, Chennai, India.

- Responsible to achieve the individual sales target and execute the company's strategies to enhance the store's profit.
- Direct customers by escorting them to counters, introducing various products, and influencing customers' buying decisions.
- Ensure the accurate entry of customer details (e.g., name, address, date of birth, etc.) after purchase to keep an accurate database of the customers.
- Receive customer returns after purchase and Old Gold by cross-checking the terms and conditions and performing the necessary quality checks.

Senior Accountant

January 2016 to December 2019

Crito Garments, Tiruppur, India.

- Prepare budgets and monitor expenditures
- Manage balance sheets and profit/loss statements.
- Support month-end and year-end close process

Quality control Inspector

June 2006 to July 2007

TTK LIG Limited, Pondicherry, India.

- Randomly quality control checks for production product.
- Packing and Raw material quantity and quality check.
- Lubricants, vacuum level, seal and Stamps,
- Manufacturing and Expired Date printed Check

Accountant with Data Entry Operator.

March 2005 to April 2006

The Professional Courier Service, Tamil Nadu, India

- Experience and income statement prepare.
- Data Entry for barcode verification and delivery Report submit.
- Payroll of transactions.

Educational Qualification

MBA (Master of Business Administration) Pondicherry University- India 2007-2009
Financial Management and Human Resource Management.

B.COM (Bachelor of commerce) Barathidasan University – India 2003-2006

Language

English, Arabic, Hindi, Urdu, Tamil, Malayalam.