MARWAN AHMAD KAWARI

REMITTANCE TELLER

About Me

I'm a Detail-oriented and trustworthy Remittance Teller with many years of experience in handling financial transactions, foreign currency exchange, and customer service in fast-paced remittance or exchange house environments. Seeking a challenging position where I can contribute my skills in cash handling, AML compliance, and customer satisfaction.

CONTACT DETAILS

- 📞 +974- 50761334
- ✉️ marwanahmad4379@gmail.com
- 🏠 Doha, Qatar

PERSONAL DETAILS

- DOB   :   24/05/1999
- Gender   :   Male
- Nationality   :   Nepal
- Married Status :   Single
- QID No   :   29952415486
- Passport no   :   09719848
- Expiry   :   17/04/2026

LANGUAGES

- English   :   Excellent
- Arabic   :   Medium
- Urdu   :   Excellent
- Nepali   :   Mother Tangue

COMPUTER SKILL

- Microsoft (Word, Excell & PowerPoint) Google, Email & Translation
- Data Entry
- Timeshit Managment

EXPERIENCE

- **Worked as a REMITTANCE TELLER for 5 Years in Nepal**

- **Worked as a Typist for 1 Year in Star Of Arabia Contracting Maintenance & Hospitality Services .**

Duites and Responsibiities

- Process remittance transactions (local and international) via Western Union, MoneyGram, RIA, etc.
- Handle cash and foreign currency exchange efficiently and accurately.
- Maintain daily cash balance and prepare end-of-day reconciliation reports.
- Verify customer identity and documentation in compliance with AML and KYC policies.
- Provide high-quality customer service and resolve transaction queries or complaints.
- Promote additional services such as bill payments, prepaid cards, and mobile recharges.
- Report suspicious transactions to compliance department.

EDUCATION

- Successfully passed Sanwiyah from Serajul Uloom University Nepal.

SKILLS

- Cash Handling & Reconciliation
- Remittance Systems (e.g., UAEFTS, IME, Western Union)
- AML/KYC Compliance
- Customer Service
- MS Office & Data Entry
- Currency Exchange Operations
- Time Management
- Teamwork and Communication

DECLARATION

- I hereby declare that the above-mentioned details are true and corect to the best of my knowledge.