

Ahmed Lal

MBA (Sales and Marketing)

Customer Service Representative

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Career Summary

4 years of experience in Customer Service in UAE especially property sales and marble industry followed by MBA in Sales and Marketing. Seeking a long-term career with a leading organization to enhance my skills and experience in the field of Customer service.

Professional Experiences

Organization: **Dubizzle / EREB** M a r c h 2022 - November 2024

Designation: Business Development Associate

Location: Dubai, UAE

- ❖ Providing guidance and assisting sellers and buyers in marketing and purchasing property for the right price under the best terms
- ❖ Determining clients' needs and financial abilities to Propose solutions that suit them
- ❖ Performing comparative market analysis to estimate Properties' value

Organization: **Haqeeq Marble** Jan 2021- Dec 2021

Designation: Marketing Executive

Location: Lahore Pakistan

Organization: **Bank Alfalah** Sep 2018 - Dec 2018

Designation: Internee

Location: Multan, Pakistan

Academic Qualifications

Master in Business Administration

CGPA: 3.00/4.00

Year: 2019-2021

Bahauddin Zakariya University Mulan

Bachelor in Business Administration

CGPA: 2.98/4.00

Year: 2014-2018

Bahauddin Zakariya University Mulan

Areas of expertise

- ❖ Customer Service
- ❖ Property Sales
- ❖ Admins and Operation's Activities
- ❖ Good Communication
- ❖ Consistency and Resilience
- ❖ Event Planning and Coordination
- ❖ Relationship management
- ❖ Time and stress management
- ❖ Document Handling
- ❖ Multitasking

Personal attributes

- ❖ Ability to gain results through others
- ❖ Having the necessary drive and enthusiasm required for a tough competitive industry
- ❖ Team leader capable of motivating staff
- ❖ Strong communication and relationship building skills
- ❖ Track record of meeting targets and surpassing expectations
- ❖ Articulate and well-presented

Computer Skills

MS (Word, Excel, Power Point)

Adobe Photoshop

Browsing, Surfing Quick Books ERP, Excel & MS Outlook.

References

Can be furnished up on request

Personal

- ❖ Date of birth: Aug 21, 1996
- ❖ Languages: English, Hindi