



LUZ MINA ARAGON

CONTACT

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006 Rissing Bangar La Union,
Philippines

EDUCATION

Bachelor of Arts in Psychology
Ilocos Sur Polytechnic State College
May 2017

Oanari National High School
S.Y 2008-2012

SKILLS

- Computer Literate
- Multi tasker
- Hardworking
- Multi disciplinary teamwork

LANGUAGE

English
Tagalog
Ilokano

CAREER OBJECTIVES

To acquire a meaningful work experience in a job firm that boost my personality , enhance my capabilities and further development my skills

EXPERIENCE

Waitress Nov. 2023 - PRESENT

Zaatar W Zeit (Doha Qatar)

- Greeting the guess (With eye to eye contact).
- Responsible in serving food and beverages efficiently and courteous manner.
- keeping the work area clean and organize.

Branch Admin -Finance Admin Associate Sept. 2020 - Nov. 2023

J&T Express Inc. Philippines

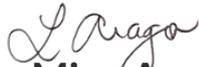
- Manage accounts records.
- Processes transactions and analyzed financial data.
- Collecting Cash on delivery payments.
- Handling all costumer concern.

Service Crew (Contractual) May 2014 - Oct. 2014

Jollibee Foods Corp. Philippines

- Greet costumers upon arrival.
- Serving food to customers in a timely manner.
- Clean and maintain food service equipment.
- Maintains orderly eating and serving areas.

i hereby certify on my honor that the above information and statement in this document is true and correct.


Luz Mina Aragon
Applicant's signature