

# NIHAL KOZHIKKODAN

LOGISTICS ASSISTANT | WAREHOUSE ASSISTANT | STORE KEEPER

+974 71295039 @ nihalshoukath10@gmail.com linkedin.com/in/nihalkk DOHA , QATAR ☆ Visa Status : Resident Visa

## SUMMARY

Looking for an opportunity to lead an industry. Redefine excellence and to transform tomorrow.

## EXPERIENCE

### Operation Executive

ROYAL EXPRESS CARGO & LOGISTICS 03/2025 - present Doha, Qatar

- Prepare and verify shipping documents such as commercial invoices, packing lists, certificates of origin, chamber of commerce and bills of lading
- Handle Sea Freight, Air Freight and Road freight Export and Import shipments for the customers.
- Monitor and track shipments using ERP systems and provide real-time updates to clients.

### Trainee in clearing and Forwarding Department

SMARTX LOGISTICS 10/2023 - 04/2024 Calicut, India

- Creating quotation, job ordering and preparing invoice
- Monitoring Import/Export Procedures
- Data Entry and Reporting
- Prepare and submit required customs documentation for imports and exports.
- Assist with tracking and managing the clearance process of goods through customs.
- Assist with tariff, duty, and tax calculations and ensure timely payment for shipments.
- Learning about and helping to manage customs duties, taxes, and tariffs.
- Prepare and verify shipping documents, including customs paperwork and bills of lading

### Logistics Agent Qatar

Star Service LLC 10/2022 - 12/2022 Doha, Qatar

- Qatar FIFA World Cup ,Food & Beverage concessions work
- Monitor the movement and distribution of inventory and supplies during the event.
- Oversee venue logistics, ensuring necessary equipment and materials are in place.

### Warehouse Assistant

DHL Warehouse, Bangalore- INDIA

05/2022 - 06/2022 Bangalore, India

- Carry out palletizing, strapping and labelling
- Manage packaging materials
- Ensure that there is always sufficient stock holding for fulfilment

## EDUCATION

### BVOC Logistics Management

Calicut University 06/2021 - 03/2024 Malappuram, India

### Higher Secondary Education

Kerala Government Education

06/2019 - 03/2021 Malappuram, India

### SSLC

Kerala Government Education 03/2019 Malappuram, India

## SKILLS

Basic Supply Chain Knowledge, Problem Solving, Computer Skills, Highly motivated, Time Management, Attention to Detail, Organizational Skills, Hard worker, Strong leadership

## KEY ACHIEVEMENTS

-  **Operational Efficiency Boost**  
Increased yard operation efficiency by 30% within one year, using team management and process optimization techniques.
-  **Safety Improvement Initiative**  
Led a safety program that reduced workplace incidents by 25%, through comprehensive training and protocol enhancements.
-  **Inventory Accuracy Excellence**  
Achieved 98% inventory accuracy, thanks to a robust material handling and tracking system implementation.
-  **Cost Savings in Logistics**  
Negotiated supplier contracts resulting in a 15% reduction in overall logistics material costs through strategic partnerships.

## PERSONAL INFO

Nationality: Indian

Date of birth: 09/05/2003

## PASSPORT

Passport Number: V6636782

Expiry Date: 30/01/2032

Country: India