



ASMA ASLAM

JUNIOR HOSPITALITY ENTHUSIAST

A Dedicated and enthusiastic individual with a genuine passion for hospitality and guest service. Known for excellent communication skills, a warm and welcoming demeanor, and the ability to thrive in fast-paced environments. Eager to bring a positive attitude, strong work ethic, and a commitment to creating exceptional guest experiences.

Experience

2025

FFC Restaurant Doha, Qatar

F&B Receptionist

- Greet customers in a warm and friendly manner by remaining attentive throughout their visit and providing them with a prompt and efficient service.
- Follow the sequence of service of the outlet to adhere to the required service standards in order to maintain consistency in the food & beverage quality.
- Ensure that all mandatory trainings are attended to enhance knowledge and improve service standards.
- Answer to guest queries quickly and knowledgeably by having a full and comprehensive knowledge of the restaurant menu and allergens and any special promotions to display the highest level of professionalism to the guest and promote the restaurant's image.
- Report all the complaint and/or problem immediately and discreetly to the Supervisor/Restaurant Manager to ensure appropriate actions are taken and maintain guests' satisfaction at all times.
- Assisted in food and beverage service, ensuring timely and accurate delivery of orders to guests.
- Maintained cleanliness and organization of dining areas, including table setup and clearing.
- Provided friendly and attentive customer service, addressing guest inquiries and ensuring satisfaction.
- Collaborated with team members to ensure smooth operations during peak hours. Gained hands-on experience in handling cash transactions and operating POS systems.
- Demonstrated adaptability and multitasking skills in a fast-paced environment.

Contact

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Email

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Address

Doha, Qatar

Education

2022 - 2025

Bachelor of Arts

Kashmir University

2024

Diploma in Tally & Accounts

Diploma in Information Tech

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Expertise

- Customer Service
- Team Work
- Computer literacy
- Communication

Language

English

Urdu

Hindi

Kashmiri

Reference

Nadim Aslam

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