



M. WASEEM A. BAIG

ABOUT

Father Name: Amanatullah Baig

Passport Number: AZ3927163

Qatar ID: Yes

Abu Dhabi Driving License Number
549508

Pakistan Driving License Number
LE-17-75811

CONTACT

Mobile: +974 7778 1964

Email: mirwasee47@gmail.com

LANGUAGES

English

Urdu

Punjabi

SKILLS

Marketing & Sales

Driving

OBJECTIVE

My goal is to obtain a dynamic, challenging opportunity that contributes to the outstanding success of the business via around 18 years' experience from various global industries.

EDUCATION

Bachelor's degree in arts

Duration: 2001-2004

Institute: Punjab University, Pakistan

WORK EXPERIENCE

Chughtai Lab, 7-October-2024 TO 5-AUG-2025

Customer Services Executive (WhatsApp)

The role of a WhatsApp agent In the Chughtai Lab call center was a specialized customer support position that focuses on handling patient queries and service requests via WhatsApp.

United Transport Service, 16-SEP-2023 TO 15-AUG-2024

Operations Executive

I managed daily fleet operations, including route planning, scheduling, dispatch, and deliveries. I oversaw vehicle maintenance,

INTERESTS

Reading, Mobile Surfing,
Automobiles

fuel monitoring, and operational records while coordinating drivers and staff. I ensured compliance with transport laws, handled trip documentation, and served as the main contact for clients.

Uniworth Dress Company, June-2021 TO AUG-2023

- ♣ Backup Manager
- ♣ My Responsibilities was to supervise all branch staff along with customer dealing, adding all vouchers in Company's ERP and send the daily report to the head office. Managing the staff holidays so that the branch can work smoothly during absence of any staff member.

SIS Pvt. Ltd, AUG-2018 TO MAY-2021

- ♣ Business Executive
- ♣ M/s SIS was a conglomerate that conducts multiple businesses since its inception in 2018, majoring in Healthcare Industry & Finance Sectors in Pakistan.

M/s. APPI (Arabian Plastic & Paper Industry LLC)-Abu Dhabi
MAY-2006 TO JUNE-2018

- ♣ **Sales & Marketing Executive cum Admin & Operations Responsibilities**
 - ♣ To promote products of the company and meeting with the clients.
 - ♣ Liaise with sister concern companies and colleagues from other departments.
 - ♣ Delivering product presentations to the customers and assisting them and explain them of their requirements.
 - ♣ Delivering the expected level of performance on all the parameters

Reference

Will be provide on demand