

Sanab Ahammad K

+97431502901 | sanabahammad33@gmail.com
Old Airport Street, Matar Qadeem, Doha, Qatar
linkedin.com/in/sanab-ahammad-k-a4791a143



Professional Summary

Motivated and adaptable professional with 4+ years of experience across sales, warehouse operations, and accounting. Skilled in customer service, communication, and cross-functional coordination. Known for flexibility, reliability, and the ability to perform in fast-paced and shift-based environments, including night shifts.

Skills

Customer Support & Call Handling Excellent	Complaint Resolution & Active Listening
Communication & Typing Skills Adaptability to	Bilingual: English, Hindi, Malayalam, Tamil (Basic Arabic)
Shift (Including Night Shifts) Relationship	Fast Learner & System Adaptability (SAP, MS Office)
Pleasant, Approachable & Cheerful	Time Management & Multitasking

Experience

Operations & Support Executive | Flipkart India Pvt Ltd, Bengaluru – India (05/2022 – 11/2022, 03/2024 – 02/2025)

- Supervised warehouse operations including receipt, storage, picking, packing, and dispatch.
- Monitored inventory levels; conducted cycle counts and reconciled stock discrepancies.
- Ensured quality control, proper labeling, and adherence to safety standards.
- Coordinated loading/unloading activities to meet dispatch timelines.
- Worked in rotating shifts, including night shifts, demonstrating flexibility and reliability.

Retail Sales & Customer Support Executive | Whiteline Trading & Contracting, Doha – Qatar (03/2023 – 02/2024)

- Delivered excellent customer service by answering inquiries, resolving issues and providing product knowledge.
- Handled 25+ customer calls daily with 90% of satisfaction rating.
- Experience in handling high-volume customer interactions.
- Handled POS transactions including cash/card payments and daily reconciliation.
- Maintained accurate sales records and supported customer satisfaction initiatives.

Assistant Accountant | Arabian Jewellery, Kozhikode – India (10/2020 – 10/2021)

- Managed financial records, invoices, and supplier account reconciliations.
- Assisted with financial statements and tax compliance.
- Followed up on overdue payments and ensured accurate data entry.

Assistant Accountant | PK Group, Bengaluru – India (11/2019 – 09/2020)

- Processed accounts payable/receivable and reconciled bank statements.
- Generated reports for management decision-making.
- Ensured compliance with sales tax regulations.

Accounts Audit Assistant | M/s Sujith Kumar & Co, Kozhikode – India (12/2017 – 12/2018)

- Verified financial documents and supported audit reporting.
- Collaborated with clients to gather and review required data.

Education

Bachelor of Business Administration | University of Calicut, Kozhikode (08/2013 – 04/2016)

SAP B One & SAP FICO | CAST Education, Kozhikode (08/2016 – 07/2017)

Diploma in Logistics and Supply Chain Management | Jain University, Palakkad (11/2021 – 05/2022)

Languages

- English (Fluent)
- Hindi (Fluent)
- Malayalam (Fluent)
- Tamil (Fluent)
- Arabic (Basic - Learning for professional use)