

Ritesh Shahi

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📅 2001-04-10



PROFILE

Dynamic Individual with very strong work ethics, rock solid Discipline, keen on learning new skills and background in various different industries. Slowly accumulating several valuable personal and working skills through various educational institutes and working in various industries. Skills as sales, customer handling, management, team leading, training, financial management, organization, etc. Decent technology knowledge and computer knowledge with proficiency in Microsoft excel, word, power point etc.

EXPERIENCE

- Assistant Sales Manager, Nepal Holiday Makers Tours & Travel Pvt. Ltd** 09/2023 – 09/2025
Kathmandu, Nepal
- Successfully led a team of sales representatives to achieve proposed sales target.
 - Conducted market research and analysis to identify emerging travel trends and adapt products accordingly.
- Accountant, Nepal Holiday Makers Tours & Travel Pvt. Ltd** 07/2018 – 07/2022
Kathmandu, Nepal
- Created monthly, quarterly, and annual financial reports
 - Handled employee payslips and timetables.
 - Handled outstanding paychecks and organized accounts for reminders.
- Store Team Member, Aldi** 01/02/2023 – 01/08/2023
Sydney, Australia
- Organized and recovered shelves, put away returns, and messes to maintain high standards throughout floor.
 - Followed inventory management and loss prevention policies to minimize shrink in store.
 - Maintained general knowledge of departments to help customers quickly locate products and merchandise.
- Storekeeper, Sigma Health Care** 01/08/2022 – 01/08/2023
Sydney, Australia
- Received, merchandised and arranged stock for visual display.
 - Operated forklifts and hand trucks to restock department supply locations.
 - Trained and supervised new associates in medicine, organization and administrative departments.

EDUCATION

- Certificate III Automotive Electrical Technology, Trinity Institute** Sydney, Australia
(Not graduated) Had to drop out of college for personal reasons.
- Bachelor of Business in Business, King's Own Institute at Sydney, Australia**
(Not Graduated) Had to drop out of the course due to personal reasons.
- GED, People's Campus at Kathmandu** 01/03/2019
- High School Diploma, Future Star English Secondary School at Kathmandu** 01/12/2016

SKILLS

- Management
- Emotional control
- Computer literate
- Problem Solving
- Discipline

LANGUAGES

- English
- Hindi
- Nepali
- Korean (Basics)

SOFTWARE

- Microsoft Apps
- SAP MENA (ERP)