



PERSONAL PROFILE

Name : Md Anshar Uddin
Address : Nazma -Doha
Phone No : +97455275004
Email: mohdanshar.uddin@gmail.com
Nationality : Bangladeshi
Date of Birth : 01/03/1980
Gender : Male
Marital Status : Married
Passport No : A16145721
Date of Expiry : 11/09/2034
QID No : 28005027004
Date of Expiry : 25/11/2026

LANGUAGE PROFICIENCY

English: Reading, Writing & Speaking.
Arabic: Reading, Writing & Speaking.
Bangla: Reading, Writing & Speaking.
Hindi: Speaking.

INTERESTS

Reading book, travel etc

MD ANSHAR UDDIN

With an extensive 17 years experience in the financial sector as an accountant, cashier, service leader, financial associate, DGM with unique, dynamic, driven, patience, professional, hardworking and good relation with the customer and colleagues. **Seeking a position how recruiter can help me.**



WORK EXPERIENCE

- Jul 2002 - Apr 2004 **Accountant cum executive**
Islami Bank Institute of Technology, Dhaka Bangladesh
Duties & Responsibilities:
Cash book maintains, ledger maintains, prepare the journals, entry the journal, prepare the salary sheet, payment the staff salary, prepare the bank reconciliation statement, prepare the receipts and payments accounts, profit and loss account, Balance sheet, prepare the yearly budget and administrative works
- Aug 2006 - Jan 2015 **Service leader / Branch compliance officer**
UAE Exchange centre- Kuwait, Kuwait City
Duties & Responsibilities:
prepare the all types of remittance transactions, data entry of the western union transactions in the xcq system, segregated transactions volume wise and remittance type wise, posting the branch account, maintain the branch petty cash, doing the branch compliance, checking the mail and reply, follow the anti money laundering / Combating the financing of terrorism policy, surprise cash checking, key management and handling the branch.
- Feb 2015 - Aug 2020 **Head of Cashier**
Al Mulla International Finance Company, Jasem tower, Kuwait
Duties & Responsibilities:
This company is financing for all like personal loan, car loan, house loan and business loan etc. duties and responsibilities: attend the customer retail and corporate, Fund management, Follow AML/ CFT policy, Daily Report taking and filing, Lead the Other Cashier, Mail checking and reply.
- Dec 2022 - Dec 2023 **Financial Associate**
Sonali Life Insurance PLC - Bangladesh, Malibagh - Dhaka
Duties & Responsibilities:
Build the team for becoming unit Manager
Follow the company rules and regulations
achieve the company business target
sale the multiple products like, Dps insurance, education protection plus, pension scheme etc
- Dec 2023 - Nov 2024 **DGM(sales and marketing)**
Akij Takafu Life Insurance PLC - Bangladesh, China town, paltan - Dhaka
Duties & Responsibilities:
Recruit the BM and FA Help the BM to Build their team
Nursing the BM and FA Help the BM and FA increase their Sales Volume, Ensure Their Salaries
- Feb 2025 to till now **Accountant**
Today's Fashion Textile & Tailoring Materials, Al Hilal Doha Qatar.
Duties & Responsibilities:
Preparing the payment statement.
Handling the petty cash Preparing the salary sheet
Doing the all types of receipts and payments.
Doing the products purchase entry.
Closing the counter cash & deposit the daily cash to the bank.
Mailing the daily sales reports.

EDUCATION AND QUALIFICATIONS

- 2000 - 2002 **Masters of Commerce**
Jagannathuniversitycollege under National University of Bangladesh, Dhaka
Masters of commerce under management, and my subjec was
business's policies
financial management
industrial psychology
insurance and risk management
comprehensive management
viva voice management
- 1998 - 1999 **Bachelor of commerce**
Dr.MalikaUniversityCollege under National University of Bangladesh, Dhanmondi- Dhaka
- 1996 - 1997 **Diploma In commerce**
Dhaka govt. Commercial Institute, Mohammedpur - Dhaka
- 1993 - Jul 1994 **Dhakhil / SSC**
Dakkhin Zamiralata Dhakhil Madrasha, under Dhaka Board, Bhola district.

SKILLS

Microsoft office
Internet Browsing