



NOEMI ESTUISTA TELAN

📍 Al Shafi Street, New Al Rayyan, Doha Qatar

☎ +974 7161 0938

✉ noemiestuista99@gmail.com

➤ PERSONAL INFORMATION

Nickname : Mie
Age : 26
Gender : Female
Date of Birth : November 01, 1999
Civil Status : Single
Height : 152 cm
Weight : 50 kgs

OBJECTIVES

To acquire valuable knowledge and skills to complement those that I have learned from school in an actual job environment. In return, I offer my service and determination to an asset to your company through the duration of my training.

QUALIFICATIONS & SKILLS

- Strong Communication Skills
- Service Oriented Person
- Computer Literate
- Flexible
- Can Work Under Pressure

ELIGIBILITY

- NCII Food & Beverages Services
- NCII Bread & Pastry Production

➤ EDUCATIONAL ATTAINMENT

TERTIARY

Bachelor of Arts in English Language Studies

Isabela State University- Cauayan Campus
San Fermin, Cauayan City, Isabela
S.Y 2019-2023

SECONDARY LEVEL

Senior High School

Strand: Technical Vocational Livelihood
Sillawit National High School
Sillawit, Cauayan City, Isabela
S.Y 2017-2019

Junior High School

Sillawit National High School
Sillawit, Cauayan City, Isabela
S.Y 2014-2017

PRIMARY LEVEL

Nungnungan II Elementary School
Nungnungan II, Cauayan City, Isabela
S.Y 2008-2014

➤ TRAINING ATTENDED

Inquiries, Investigation & Work Immersion under
Technical Vocational Livelihood 120 Hours
Marco Paulo Cafe & Restaurant
San Fermin Cauayan City Isabela
December 16, 2018- January 16, 2019

WORKING EXPERIENCE/S

SAUDIA HYPERMARKET

CASHIER

Al Shafi St. Al Rayyan , Doha Qatar

July 29, 2024- Present

DUTIES & RESPONSIBILITIES

- Delivered professional customer service and handled customer inquiries
- Accurately processed cash and card transactions
- Manage returns,exchanges and receipt efficiently
- Maintain an organized and secure check out area
- Processed transactions accurately using POS systems
- Make store announcements clearly and politely

MCDONALDS PRIMARK CAUAYAN

CASHIER (PART TIME)

Maharlika Highway, Cauayan City, Isabela

2022-2024

DUTIES & RESPONSIBILITIES

- Greet customers,take orders and processed payment
- Handle receipts,change and maintain a clean checkout area
- Assist with food preparation and assembly as needed
- Resolve customer inquiries and complaints
- Balanced cash drawer and follow company policies

FLASH EXPRESS PHILIPPINES

DC SUPERVISOR

San Pedro , Roxas Isabela

September 07, 2021- November 2022

DUTIES & RESPONSIBILITIES

- Monitoring performance of all employees
- Sending of daily Reports
- Inventory
- Recruiting/Interview
- Handling customer concerns (if needed)
- Booking(if needed)

SM SUPERMARKET CAUAYAN

CASHIER (SEASONAL)

District II, Cauayan City, Isabela

2023

DUTIES & RESPONSIBILITIES

- Greet customers and process transactions accurately
 - Handle cash, card, and digital payments
 - Issue receipts and maintain checkout area
 - Assist with returns, exchanges, and inquiries
 - Balance cash drawer and follow store policies

CHARACTER REFERENCES

MR. CESAR G. BARENG

Brgy. Captain

Nungnungan II Cauayan City, Isabela

09755418217

MRS. KRISHA CAMILLE ANGOLUAN

Program Chair

Bachelor of Arts in English Language Studies

Isabela State University- Cauayan Campus

091485529250

I hereby certify that the above information is true and correct to the best of my knowledge and belief.


NOEMI E. TELAN
APPLICANT