



BELACEL ZAKARIA FARES

REMITTANCE TELLER

Adresse: Old Airport, DOHA, QATAR
Téléphone: 5172 2776
Email: faresbelacel@gmail.com
Availability: Available with valid QID and NOC

PROFIL

Customer-focused banking and exchange professional with experience in cash handling, remittance transactions, and front-desk operations. Skilled in processing customer transactions accurately, maintaining cash balances, and providing clear information about products and services. Known for attention to detail, honesty, and professional customer service in high-volume environments.

SKILLS

- Remittance transactions (local & international)
- Cash handling & cash balancing
- Deposits, withdrawals & payments
- Customer service & query resolution
- Transaction recording & reporting
- Currency handling & verification
- Compliance with financial & security procedures
- Basic sales & product explanation
- Computer systems & transaction software

PROFESSIONAL EXPERIENCE

Banking Officer | BEA Bank | Algeries, ALGERIA

Nov 2022 -Nov 2025

- Assisting customers with processing transactions, such as remittance, deposits, withdrawals, or payments, resolving complaints or account discrepancies, and answering questions.
- Informing customers about the products and services.
- Tracking, recording, reporting, and storing information related to transactions, supplies, and customers, ensuring all information is accurate and complete.
- Maintaining and balancing cash drawers and reconciling discrepancies.
- Packaging cash and rolling coins to be stored in drawers or the vault.
- Keeping a clean, organized work area and a professional appearance.
- Handling currency, transactions, and confidential information in a responsible manner.
- Using software to track information and generate reports.
- Following all financial and security regulations and procedures.

EDUCATION

Master in Business & Commerce | ALGERIA

ESC Business School

LANGUES

- English: **Fluent**
- Arabic: **Native**
- French: **Fluent**