



Jenelyn Ebo Juarez

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- Nationality: Filipino

Objective

A motivated and enthusiastic individual seeking an entry-level position to contribute positively to the organization while gaining valuable professional experience. Eager to learn, adapt, and grow in a dynamic environment.

Education

- **Bachelor of science in Computer Science** – [Andres Soriano College], October 2017

Skills

- Communication: Clear and confident in both written and spoken formats
- Organization: Able to manage tasks and meet deadlines
- Teamwork: Cooperative and supportive in group settings
- Technical: Ms office
- Problem-Solving: Quick learner, adaptable to new tools and processes
- Languages: Filipino, English

Experience

- **Volunteer Work / Community Involvement** – [School Treasurer, Isabello Landeta Elementary School], [2025 and present]
 - Assisted with [organizing events, helping with documentation, Fund collection and compliance reporting]
- **School/University Projects**
 - Participated in Beareu of internal revenue OJT program
 - Participated in Local School programs, demonstrating skills like research, teamwork, presentation

