

CONTACT

📍 Izghain st, Doha, Qatar (Salwa Road)

🏠 Sri Lanka

☎ 70162551

📞 +974 70162551

✉ malshisandaruwani30@gmail.com

🌐 [linkedin.com/in/malshika-sandaruwani](https://www.linkedin.com/in/malshika-sandaruwani)

QID No : 30014406850

PP NO : PO729872

DOB : 30.09.2000

LANGUAGES

- English
- Sinhala
- Tamil

SKILLS

- MS Office, Excel
- Quickbook, Intimus, Sage 50
- Effective Communication

REFERENCES

Mr.P.W.B.Tennakoon

Manager

Peoples Bank

Katugatota, Sri Lanka

☎ +94 766686856

✉ wathsara.tennakoon@gmail.com

Mr.K. Fonseka

General Manager

Treffen House Hotel Doha

☎ +97455554877

✉ kumudufonseka@gmail.com



MALSHIKA SANDARUWANI

I am a dedicated graduate fresher capable of handling multiple tasks simultaneously by utilizing my academic knowledge as well as the practical skills acquired through active participation in extracurricular activities.

EDUCATION

- **Eastern University Sri Lanka**
Bachelor of commerce hons in Accounting and Finance (2025)
Class: second upper
- **Good Shepherd Convent, Kandy, Sri Lanka**
Passed G.C.E. Advanced Level Examination (2019)
Commerce Stream
(Accounting-A, Economics-A, Business Studies-B, General English-A)
- **Good Shepherd Convent, Kandy, Sri Lanka**
Passed G.C.E. Ordinary Level Examination (2016)
with 5A's, 3B's and 1C

PROFESSIONAL QUALIFICATIONS

- **Institute of Chartered Accountants of Sri Lanka**
Corporate Level (Reading)
- **Association of Accounting Technicians of Sri Lanka**
Passed Finalist (2023)
- **College of Technology Sri Lanka**
Advanced Career Skills Certificate course (2021)
- **Youth Affairs Unit, Central Province Sri Lanka**
Basic Tamil Language course (2021)

EXPERIENCE

- **Treffen House Hotel Doha**
Account Assistant (Present)
- **Peoples Bank- Sri Lanka- Katugastota Branch**
Bank Trainee (2024-2025)
- **Solomons the silva & Moorthy Pvt Ltd, Chartered Accountants, Kandy, Sri Lanka**
Accounts & Audit Trainee (2020-2021)