

SREERAM.V

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PALAKKAD,KERALA-INDIA 679535

ACCOUNTANT

A qualified professional accountant with experience in financial reporting and accounting covering a variety of industries in both private and public sectors. Hands on experience of providing professional advice such as financial reporting, taxation, auditing, corporate finance, internal controls, budget and forecast.

KEY COMPETENCIES

P&L Management
Strategic planning
Client relationships

Financial reporting
Negotiations
Business development

Team leadership
Communication
Operations management

PROFESSIONAL EXPERIENCE

Foodcity group of companies

JULY 2023

Accountant

As an Accountant i helps the business to make critical financial decisions by collecting, tracking, and correcting the company's finances.

Responsibilities:

- Reconciling the company's bank statements and bookkeeping ledgers
- Completing analysis of the employee expenditures
- Managing income and expenditure accounts
- Generating the company's financial reports using income and expenditure data
- Keeping a check on the company's finances based on financial status
- Filing and remitting taxes and other financial obligations
- Initiating and managing financial and accounting software used by the company

Accountant

AUG 2022 - JUNE 2023

RG Fibrotech

Pharmacy Sales man

NOV 2021 - JUL 2022

Ansar Hospital Thrissur

worked in a 200 bedded multispeciality hospital as a pharmacy sales man for one year.

responsibilities:

- generating sales in a specific territory, establishing relationships with healthcare professionals, and promoting our range of pharmaceutical products.

Pharmacy store assistant**JUN 2020 - SEP 2021****pharmacy store assistant**

Worked as a pharmacy store assistant in multispeciality hospital for 2 years

Responsibilities

- Taking inventory of all medication and pharmaceutical supplies
- Processing sales transactions for medications and other pharmaceutical supplies
- Directing all questions relating to prescriptions, health matters, or medications to the pharmacist
- Answering all incoming telephone calls in a professional manner
- Restocking shelves with medications and other pharmaceutical supplies
- Measuring and packaging medications
- Maintaining inventory
- Providing customer service
- Managing patient records
- Filing insurance claims
- Operating pharmacy software systems
- Assisting pharmacists in dispensing medications accurately and efficiently
- Retrieving and processing prescription orders, ensuring accuracy and adherence to legal and regulatory requirements

EDUCATION

- **Post graduate diploma in corporate accounting & management**
(IPA ACADEMY Thrissur) **MAY 2019 - DEC 2020**
- **B.COM Finance**
(Lement college of advanced studies pattambi) **MAY 2016 - APR 2019**
- **Plus Two**
(Centre for studies and guidance pattambi) **MAY 2014 - MAR 2026**
- **SSLC**
MAR-2014
- **(HSS Peringode)**

SKILLS

- **Time management**
- **Analytical thinking**
- **Problem-solving skills**
- **Organization and strong attention to detail**
- **Stellar written and verbal communication skills**
- **Active listening**
- **Clerical knowledge**
- **Business knowledge**
- **Customer service**

DECLARATION

"I hereby declare that all the information provided in this resume is true to the best of my knowledge and belief."