

## CONTACT

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 Sri Lanka

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**QID No** : 30014406850

**PP NO** : P0729872

**DOB** : 30/09/2000

## SKILLS

- Cash handling
- Numerical Skills
- Excel ,Ms office, Word, Outlook
- Quick Book , Intimus , Sage 50

## LANGUAGES

- English
- Sinhala
- Tamil

## REFERENCES

### Mr.P.W.B.Tennakoon

Manager

Peoples Bank

Katugatota, Sri Lanka

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### Mrs. N. Jayawardhana

Lecturer

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Eastern University Sri Lanka

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# MALSHIKA SANDARUWANI

I am a dedicated graduate fresher capable of handling multiple tasks simultaneously by utilizing my academic knowledge as well as the practical skills acquired through active participation in extracurricular activities.

## EDUCATION

- **Eastern University Sri Lanka**  
Bachelor of commerce hons in Accounting and Finance (2025)  
Class: second upper
- **Good Shepherd Convent, Kandy, Sri Lanka**  
Passed G.C.E. Advanced Level Examination (2019)  
Commerce Stream  
(Accounting-A, Economics-A, Business Studies-B, General English-A)
- **Good Shepherd Convent, Kandy, Sri Lanka**  
Passed G.C.E. Ordinary Level Examination (2016)  
with 5A's, 3B's and 1C

## PROFESSIONAL QUALIFICATIONS

- **Institute of Chartered Accountants of Sri Lanka**  
Corporate Level (Reading)
- **Association of Accounting Technicians of Sri Lanka**  
Passed Finalist (2023)
- **College of Technology Sri Lanka**  
Advanced Career Skills Certificate course (2021)
- **Open University Sri Lanka**  
English course in listening and speech (2022)
- **Youth Affairs Unit, Central Province Sri Lanka**  
Basic Tamil Language course (2021)

## EXPERIENCE

- **Treffen House Doha**  
Accounts Associate / Cashier
- **Peoples Bank- Sri Lanka**  
Bank Trainee / Teller ( 1 Year )
- **Solomons the silva & Moorthy Pvt Ltd,**  
**Chartered Accountants, Kandy, Sri Lanka**  
Accounts & Audit Associate (2020-2021)