



SUKHPAL SINGH

Passport: S5219515 | **ID:** 29835624324 | **Date of birth:** 05/02/1998 |

Place of birth: NURPUR,PUNJAB, India | **Nationality:** Indian | **Gender:** Male | **Phone number:**

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● ABOUT ME

I am a results-driven sales professional with a strong background in customer relationship management, lead generation, and closing high-value deals. With proven experience in B2B and B2C sales environments, I excel in understanding client needs, presenting tailored solutions, and exceeding sales targets. I bring excellent communication, negotiation, and persuasive skills, along with a passion for delivering exceptional customer experiences. My goal is to drive revenue growth, build lasting client relationships, and contribute to the overall success of a dynamic sales team.

● WORK EXPERIENCE

SALES CUNSLTANT – TEAM OF PROFESSIONALS MIGRATION – 20/08/2024 – Current – DOHA, QATAR

Engage with potential and existing customers to understand their needs and recommend suitable products or services. Demonstrate deep knowledge of product features, pricing, and competitive advantages. Conduct product presentations and consultations in-store, online, or at client locations. Build and maintain long-term relationships with clients to drive repeat business. Achieve individual and team sales targets through proactive selling strategies. Follow up on leads, inquiries, and quotations to convert prospects into sales. Prepare and deliver accurate sales proposals and negotiate terms with clients. Monitor market trends, competitor activity, and customer preferences to identify new sales opportunities. Provide after-sales support to ensure customer satisfaction and loyalty.

SALES CUM CASHIER – SNOWHITE GARMENTS W.L.L – 01/01/2022 – 15/08/2024 – DOHA, QATAR

- Greet and assist customers in a friendly and professional manner.
- Promote and sell products or services to meet daily and monthly sales targets.
- Provide detailed product information and help customers make informed purchasing decisions.
- Operate cash register and handle all types of transactions (cash, credit/debit cards, digital payments).
- Ensure accurate billing and issuance of receipts to customers.
- Maintain cleanliness and organization of the sales counter and display shelves.
- Replenish stock, arrange merchandise attractively, and ensure pricing is correct.
- Handle customer inquiries, complaints, and returns with professionalism and care.
- Maintain daily sales reports and cash register records.

RECEPTIONIST – GLOBAL CONSULTANCY – 01/10/2019 – 01/11/2020 – AMRITSAR, INDIA

Managed front desk operations,
Scheduled appointments,
Handled communications.
Meeting organization.
Assisted in office administration,
Report preparation,

COMPUTER OPERATOR – UNIVERSAL COMPUTERS – 10/06/2016 – 01/06/2017 – BATALA, INDIA

Performed data entry, report generation, and office administrative tasks.



- Conducted troubleshooting for software and system issues.
- Streamlined data management processes with team collaboration.

● **EDUCATION AND TRAINING**

02/02/2017 – 01/04/2018 GURDASPUR, India
HIGH SCHOOL

Level in EQF EQF level 1

01/01/2018 – 03/04/2019 BATALA, India
DIPLOMA IN COMPUTER APPLICATION UNIVERSAL CUMPUTERS

Level in EQF EQF level 1

● **SKILLS**

Microsoft Office | Microsoft Excel | Outlook | LEADERSHIP | Organizational and planning skills | Team-work oriented | PROBLEM SOLVING | Decision-making | TIME MANAGEMENT | ADAPTABILITY | CASH HANDLING | COMMUNICATION SKILLS | ADMINISTRATIVE SUPPORT | INVENTORY MANAGEMENT | COUSTOMER SERVICE | COMMUNICATION | SECURITY MANAGEMENT

● **LANGUAGE SKILLS**

Mother tongue(s): **PUNJABI**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B1	B1	B2	B2	A2
HINDI	C1	C1	C2	C2	B2
ARABIC	B2		B2	B2	B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DRIVING LICENCE**

Driving Licence: A1

Driving Licence: B1

Driving Licence: B

Declaration: I hereby declare that the above information is true and correct to the best of my knowledge and belief. I take full responsibility for the accuracy of the particulars mentioned in this CV