

MUHAMMAD MOHSIN MASOOD

Flat # B-302, 4th Floor, Marine Centre, Clifton Block 02, Karachi - Pakistan

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PROFESSIONAL SUMMARY

A highly experienced banking professional with more than 10 years in banking operations, specializing in branch banking, centralized account operations, AML compliance, and sanctions screening. Proficient in KYC (Know Your Customer) procedures, anti-money laundering (AML), and compliance within banking environments. Expertise in risk management, customer service, and regulatory compliance. Seeking to leverage my skills and experience in a new role to contribute to organizational success.

WORK EXPERIENCE

Faysal Bank Ltd

Assistant Manager – Sanctions Screening (OG – I)

AML & Internal Control Department – Compliance

September 30, 2022 – Present

- Supervision of Sanctions Screening using SafeWatch for OFAC, GTI, and TI lists.
- Supervision of KYC alerts, ensuring compliance with AML regulations.
- Provide approvals and advises related to high-risk countries and customers.
- Ensure timely responses to branch inquiries via email and telephone.
- Manage third-party approvals, ensuring compliance with vendor onboarding processes.
- Maintain adherence to AML/CFT regulations and assist in risk mitigation efforts.

HBL

Assistant Manager - I

Centralized Account Opening (CAO) – Global Operations

June 5, 2018 – September 29, 2022

- Supervised teams for PEP (Politically Exposed Person) reviews, quality assurance (QA), and Roshan Digital Account (RDA) processing.
- Reviewed account-opening documents, ensuring compliance with AML, KYC, and CFT (Combating the Financing of Terrorism) regulations.
- Coordinated with branches and departments to resolve queries regarding account opening, ensuring timely completion.
- Ensured accurate and timely documentation as per bank operations manual and regulatory guidelines.

Bank AL Habib Ltd
Operations Officer (OG-II)

Khayaban-e-Ittehad Branch

December 4, 2014 – May 31, 2018

- Authorized cash transactions, remittances, and clearing operations.
 - Managed customer relationships, ensuring confidentiality and data security of banking records.
 - Provided support to the Branch Operations Manager, ensuring smooth operational workflow and compliance with banking procedures.
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INTERNSHIPS

Meezan Bank Ltd. – Corporate Communications | **Aug 2014 – Nov 2014**

Summit Bank Ltd. – Corporate Communications | **Jun 2013 – Jul 2013**

British Council – Invigilator for O/A Level Exams | **May – Jun 2014**

EDUCATION

Bachelor of Business Administration (BBA)

Mohammad Ali Jinnah University, Karachi, Pakistan | **Jan 2010 – May 2014**

CGPA: 2.98

Intermediate in Commerce

Private, Karachi, Pakistan | **Aug 2009**

Division: 1st

Matriculation in Science

Army Public School (COD), Karachi, Pakistan | **Jun 2007**

Grade: D

SKILLS

- AML Compliance & Risk Management
- Sanctions Screening & OFAC Lists
- KYC Procedures & CFT Compliance
- Vendor Onboarding & Third-Party Screening
- Team Leadership & Supervision
- Regulatory Compliance

- Customer Relationship Management (CRM)
 - MS Office (Word, Excel, PowerPoint)
 - Time Management & Multi-tasking
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PERSONAL INFORMATION

- **Father's Name:** Rao Khalid Masood
 - **Date of Birth:** May 14, 1991
 - **Nationality:** Pakistani
 - **Domicile:** Karachi
 - **Marital Status:** Married
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