

# Curriculum Vitae



## Mailing Details:

HOUSE: KALAM MANSION, P.O : JALALABAD,

P.S:Bayejid Bostami,.Dtrict:

Chattogram Mobile:01817732495.

Whatsapp: 01817732495.

**E-mail:**mdhasan333555000@gmail.com.

## Career Objective:

To gain employment at a dynamic workplace where I can enhance my educational and professional practical skills and be able to contribute in the respective organization.

## Academic Qualifications:

Exam Title	Concentration/Major	Institute	Result (CGPA)	Passing Year	Duration (Year)
BA	Major: Philosophy	National University	2.49 out of 4	2022	04
HSC	Humanities	Kulgaon City Corporation School and College	3.50 out of 5	2018	02
SSC	Business studies	Kulgaon City Corporation School and College	3.81 out of 5	2016	NA

## Computer Knowledge:

- I have worked as an accountant in CNF Garment, a well-known company in Bangladesh, for 1 year.
- Comfortable in Windows XP, Windows Vista & Windows 7, Windows 10.\
- Capable to work with Microsoft Office package.
- Typing speed 30+ wpm.
- Good command in Microsoft Office Application program including (MS Word, MS Excel, MS PowerPoint, MS Access, Internet Communication etc).
- I know Graphics Design work.
- I know Computer Hardware and Basic
- Networking and have a degree in it.
- Familiar with email and Internet function.
- Software and hardware knowledge.

## Self-Assessment:

Sincere, Energetic and have the ability to work long hours, Have good communication & negotiation skill, Leadership capability, well convincing power, Ability to motivate and inspire, Work effectively in group and organized. Good time management skills and interpersonal communication abilities

## Personal Details

<b>Candidate Nam</b> :	Mohammed Hasan		
<b>Father's Name</b> :	Mohammed Abul Kalam		
<b>Mother's Name</b> :	Bibi Joynab		
<b>Date of Birth</b> :	4 <sup>th</sup> October, 2000	<b>Marital Status</b> :	Unmarried
<b>Nationality</b> :	Bangladeshi	<b>Religion</b> :	Islam
<b>National ID</b> :	5564611928	<b>Gender &amp; Blood Group</b> :	Male, AB+
<b>Permanent Address</b> :	KALAM MANSION, P.O : JALALABAD, P.S:Bayejid Bostami,.Dtrict: Chattogram.		

## **Experience**

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- I worked as a sales marketer in Japan Tabaku 2019 to 2020.
- Computer Trainer at Jalalabad Digital Post Office 2020 to 2022.
- Cheap head trainer in Al Aqsa Computer Training Center From 3th March 2022 to till now.

## **Language Proficiency**

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Excellent Fluent in listening speaking reading & writing ability both in English & Bangla.

## **Special Skill**

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I can type Arabic by sight.

- I solemnly declare all the information mentioned above is true.

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Signature