



# MD. MAHABUB ALAM

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Abu Bakar All Sidque, Doha, Qatar

## Experience

### Professional Laundry Service Wll

IT In Charge

1ST SEP 2024 - 10TH MARCH 2025

I joined "Professional Laundry Service Wll" Doha, Qatar as a "IT Incharge" last year 2024 Through my education, dedication, honesty, competence and experience,

Provided technical support to employees, troubleshooting hardware and software.

### Nuha Laundry. Doha, Qatar

Data Entry Operator

1ST NOV 2023 - 31ST AUG 2024

I joined "Nuha Laundry" Doha, Qatar as a "Data Entry Operator" last year 2023 and . Through my education, dedication, honesty, Entering data into systems or spreadsheets from paper documents, forms, surveys, or other sources.

### North Kattali Alhaj Mostofa Hakim High School. Bangladesh

Teacher - ICT

1TH JANUARY 2020 - 30TH JULY 2023

I am working as an information and communication technology teacher in a private

Educational institution for last 4 years. I have been a member of Secondary and Higher

Secondary Board of Secondary Education, Chittagong Registered Examiner and Member of

JSC Examination in Bangladesh for 4 years.

## Education

### National University. Bangladesh

2015

B.S.S (Bachelor of Social Science) - 2.50

### (NYDTC)National Youth Development Training Center, Bangladesh

2011

Office Management (Diploma) - 5.00

### North Kattali Alhaj Mostafa Hakim University College. Bangladesh

2010

H.S.C(Higher Secondary Certificate) - 3.50

### Wireless Jhautala Colony High School. Bangladesh

2008

S.S.C(Secondary School Certificate) - 3.88

### BASIS-Bangladesh Association of Software & Information Service

2018

Web Designee (Diploma) - 3.00

## Skills

\*Inventory Control for Uniforms and Office Stationary.

\*POS (Point of Sale)

\*Invoice Filing

\*Expense Report

\*Petty Cash

\*Data Entry

\*Skilled on computer basic.

\*Ms Word. Ms Excel. Ms Power Point

\*Skilled on Short Hand.

\*Skilled on Computer Hardwar

\*Skilled on Web Designed

\*Skilled on Adobe Photoshop

## Additional Information

QID Number: 29005039109  
QID Expired: 27 Sep 2025  
Passport No: A07809315  
Date of Expiry: 13 May 2033  
Date Of Birth: 30th Dec 1990  
Marital Status: Married  
Religion: Islam  
Nationality: Bangladeshi

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## Language

English Hindi

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## Activities

Help Desk Support: Respond to user queries, troubleshoot hardware/software issues, and resolve technical problems.

System Maintenance: Regularly update and patch software, drivers, and operating systems to prevent issues.

On-Site Support: Diagnose and repair physical hardware issues, including desktops, laptops, and network devices.

.Network Configuration: Set up and maintain networking equipment like routers, switches, and firewalls to ensure smooth connectivity